

**TO BE COMPLETED BY OWNER**

Owners name				Owner 's e-mail			
Service Required:	<i>Extended Guaranteed Rental Collection (4.% PLUS VAT)</i>	<input type="radio"/>	<i>Standard Rental Collection Service (2.5% PLUS VAT) +</i>	<input type="radio"/>			
Ad-hoc / sundries collections and/or payments Required:			<i>R60 (VAT Included) monthly administration charge</i>	YES	<input type="radio"/>	NO	<input type="radio"/>
Property address				Customer Ref			
				Monthly rental			
Start date of lease				End date of lease			

**OWNER TO PROVIDE THE FOLLOWING DOCUMENTATION (FICA):**

- Copy of ID/Passport
- Proof of ownership of the rental property (municipal statements, deed's certificate etc);
- Proof of Owner's current address (municipal statements, lease agreements, deed's certificate etc)

**TO BE COMPLETED BY FIRST APPLICANT**

Full name and surname of first applicant										Title	
Marital status	Single	Married in community	Married out of community	Accrual	Divorced	Widowed					
Date of birth	ID / Passport no										SA citizen
Present address											
Telephone number	Cell no		E-mail								
Present landlord/agent	Landlord telephone number			Rental Period							
If less than 1 year, previous landlord/agent			Previous Landlord telephone number								
Present employer	Occupation										
Business address											
Period of employment	Tel no		Employer's email								
Monthly income	Preferred mode of contact										
No of occupants?	How many adults and children?										
Car reg.no	Is car on lease/HP?		Yes	No	N/A	With whom?					
Nearest relative in SA			Relationship								
Address											
										Relative's Telephone number	

**DETAILS OF BANK ACCOUNT FOR DEBIT ORDER**

<b>NB! The monthly rental is to be paid by debit order – specify the account particulars on which the debit order will run</b>						
Account name				Bank		
Branch				Branch code		
Type of account				Account number		
Date of Debit Order	<b>NB!</b> Rent is paid in advance on or before the 1 <sup>st</sup> of every month.			15 <sup>th</sup>	25 <sup>th</sup>	27 <sup>th</sup> 1 <sup>st</sup>

<b>Applicant's monthly income</b>	<b>1<sup>st</sup> Applicant</b>	<b>2<sup>nd</sup> Applicant (if applicable)</b>
Salary		
Commission		
Maintenance		
Other		
<b>Total monthly income</b>		

<b>Expenses</b>	<b>1<sup>st</sup> Applicant</b>	<b>2<sup>nd</sup> Applicant (if applicable)</b>
Taxation / UIF / PAYE		
Medical Aid / Doctor & chemist		
Rent		
Bond payment		
Loan repayments / Hire purchase installments		
Motor finance		
Credit card accounts		
Insurance & assurance premiums / Investments		
Transport		
Education		
Groceries		
Clothing		
Entertainment		
Maintenance		
Water, electricity, rates & taxes		
Telephone		
Cellular telephone		
Domestic/gardener		
Security system		
TV rental/M-Net/DSTV		
Other: specify		
<b>Total expenditure</b>		
<b>Value of movable assets</b>		

CONSENT CLAUSE

The applicant hereby consents that, and authorizes the landlord to, at all times:

- (a) contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the applicant;
- (b) furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the applicant to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding the applicant's dealings with the landlord.

1. I hereby declare that the details furnished herein by myself on this Rental Application Form are to the best of my knowledge and belief true and correct. If my application is approved, I accept full responsibility for payment of the rental in advance on or before the 1<sup>st</sup> day of each month.
2. I acknowledge that the completion of this document does not constitute a binding lease agreement. No agreement of lease shall be deemed to exist between the landlord and the tenant until the lease has been duly signed and complied with.

**Date** \_\_\_\_\_

**Signature of first applicant** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signature of second applicant** \_\_\_\_\_

<b>Please attach these Documents:</b>	Copy of ID / Passport (and residency permit if not from RSA)
	Copy of 3 RECENT salary slips (or letter from Employer)
	Copy of 3 Recent Bank statements
	If SELF EMPLOYED latest financials OR a letter from your auditor